



Together We Soar

**PS/IS 102Q Parent Association
Meeting Minutes**

Date: 11/20/2024

Time: 10:00am

Location: virtual (Zoom)

Prepared By: Anna Joa

ATTENDEES

School: Mrs. Weinstein and Parent Coordinator Mrs. Rendon

PA Executive Board: President Lea Geronimo, Treasury Thomas Chang, and Recording Secretary, Anna Joa

Interpreters: Phi Wong, Council Member Robert Holden District 30, Chinese Interpreter
Johnathan Villafuerte, Spanish Interpreter

Guest Speaker: Mark Hoffacker, Director of Bicycles Safety Education for the New York Bicycling Coalition

Number of Parents: 45

Call to Order: Meeting was called to order at 10:10am

Review and Approve Minutes: last month October 2024 minutes were reviewed and approved

Review and Approve Financial Report: last month October 2024 Financial Report

Principal's Report:

- Safety Door Lock has been installed in school. Around 9:00am the main courtyard entrance will be locked. All visitors will be ringing the bell to be authorized to unlock the door for entering the building.
- Reminder to parents and guardians must carry valid ID for early pickup
- Reminder school opens at 7:45am for hot food breakfast only. School opens to all students at 8:00am and door closes at 8:10am. Please send your child to school on time
- Reminder there is no scooter, bike, e-bike on the school property including morning arrival and dismissal.

Parent Coordinator's Report:

- Mrs. Rendon contact info: 718-446-3308 ext1231 / email: Crendon@schools.nyc.gov

Guest Speaker: Mark Hoffacker

Director of Bicycles Safety Education for the New York Bicycling Coalition

- See the attachment power point presentation: [New York State Bike Laws and Safety Tips](#)
- It is very important to have bike lights installed on the bike all the time for safety riding on the bike lane to alert driving to prevent accident, especially during daylight saving, it is getting dark around 4pm. As parents must install bike light for your child bike if they are riding with friends and riding back home after school.
- If you are riding bike in the evening and raining day, suggest to always wear bright clothes to alert driving
- Mark Hoffacker is donating 25 bike helmets and bike lights to school. PA will come up with an event in which PA can distribute them to parents (TBA)

President's Report:

- Introduction What is Parent Association (PA)?
- Announce three (3) Executive Board Members resigned last month. We have open opening position: 1st Vice President, 2nd Vice President and Corresponding Secretary.
- Explain each opening positions job description and responsibilities. The Election will be host in next PA monthly meeting 12/18/2024
- Express appreciation and thank you for the following three (3) Executive Board Member resignation: Amy Yang, 1st Vice President, Ferdie Lee, 2nd Vice President and Jennifer Alviar, Corresponding Secretary



PS/IS 102Q Parent Association Meeting Minutes

Date: 11/20/2024

Time: 10:00am

Location: virtual (Zoom)

Prepared By: Anna Joa

Together We Soar

- Express thank you school and parent coordinator organize and hosting wonderful Fall Festival. Parents and Students were having a great time. Additionally thank you parents who volunteer set up.
- In our agenda we mention the PA holiday Friendsgiving potluck in December 2024. We might postpone it to Jan 2025 because we have a Scholastic Book Fair event and holiday is around the corner. We want to ensure the parents can be able to join our gathering event. Stay tuned for the date and time.
- PA T-Shirt Design Contest. We are asking Parents to submit your idea design for PA members to Q102PA@gmail.com. Our school colors are purple and yellow. The school mascot is an Eagle. The deadline is January 2025.
- Scholastic Book Fair inform us we can consider second book fair event, Bogo sale (buy one and get one for free). If parents decided to bring in Scholastic Book Fair- Bogo, probably schedule either March 2025 or April 2025. We will discuss further in our monthly PA meeting

New Business

- Holiday Tree Light on Dec 3th 2024
- Scholastic BookFair Dec 9th to Dec 13th 2024
- Introduce flyer in English and Spanish Scholastic Book Fair e-wallet (unfortunately there is no in Chinese flyer from Scholastic)

** Parents if you are available and want to volunteer in our event, please sign up at q102pa.org/volunteer **

Old Business

- Class Act Photo (Pre-k to grade 7th)

Raffle Winner:

- Blanca Palaguachi
- Sangay Dema
- Pura Sanchez

Open Q&A Session

Adjournment: Meeting was adjourned at 11:31am

Next PA meeting will be on: 12/18/2025 at 10:00am, zoom. Look out for the flyer